

**Hawaiian Paradise Park Owners Association
The Board of Directors Special Meeting on July 5, 2012
Minutes**

I. Call to Order: President June Conant called the meeting to order at 6:00 p.m. Quorum was established. The meeting took place in the Activity Center Library. Elizabeth Weatherford served as Secretary.

II. Roll Call:

- a) Board of Directors: June Conant, President; Merrill (Skip) McAlister, Vice-President; Joan Galante, Treasurer; Elizabeth Weatherford, Secretary; Francis Ganon, Terry Michels, and Tom Nickerson. Absent: Verne Presnall and Judy Sumter.
- b) Guests: Bruce Derrick, Shirley Flack, Bob Rainie, Steve Stein; also present, Scott Reilling, General Manager and Denise Warner, Recording Secretary.

III. Approval of Agenda:

Joan Galante moved to accept the Agenda as amended. Terry Michels seconded. Vote: Unanimous approval. Motion carried.

IV. Owner Input:

- a) Bruce Derrick – noted that a mixture of gravel and water pools in front of his driveway. He recommended eliminating 1 1/2” base course and grading the roads when it’s dry.
- b) Francis Ganon – has received calls from members who have asked for a better mowing schedule of the roads.

V. Unfinished Business:

- a) Procurement of Environmental Engineering Consultant for Department of Health Meeting in Honolulu on July 19, 2012 – As legal counsel has recommended that an environmental consultant attend, a proposal from ACSI – Advanced Compliance Solutions, Inc. (ACSI) was reviewed, which includes a site visit and attendance at the Meeting.

Joan Galante motioned to approve the expense to not exceed \$1300 for Advanced Compliance Solutions, Inc. (ACSI) to help with the dust control meeting in Honolulu. Terry Michels seconded. Discussion ensued. Vote: Unanimous approval. Motion carried.

- b) Format A/R Collection Procedure – Joan Galante reviewed a three year comparison of billings/collections and the accounts receivables policy and procedures. She presented the Board with a draft Collections Policy and Procedures for review. Merrill (Skip) McAlister also provided an example for review.

June Conant moved to table discussion until the next Board Meeting. Merrill (Skip) McAlister seconded. Vote: Unanimous approval. Motion carried.

VI. New Business:

- a) Home Street Bank CD – The General Manager recommended that the Board not renew the CD at this time, but deposit it into a savings account, until further need or investment.

Elizabeth Weatherford moved that the CD be withdrawn and re-invested into a savings account. Merrill (Skip) McAlister seconded. Vote: Unanimous approval. Motion carried.

VII. Announcements:

- a) Next Board Meeting: Wednesday, July 18, 2012 at 6:00 p.m. in the Library.
b) Next Membership Meeting: Sunday, October 28, 2012 at 3:00 p.m. at the Activity Center.

VIII. Adjournment of Meeting:

The meeting adjourned at 7:10 p.m.

Respectfully Submitted and Approved:

Denise Warner, Recording Secretary of Minutes

Date

Elizabeth Weatherford, Secretary

Date

Motions Log

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